

Office Memorandum • UNITED STATES GOVERNMENT

TO : Director of Central Intelligence

FROM : Executive

SUBJECT: Placement and Replacement Requirements

DATE: 21 July 1949

1. We are faced, in connection with the foreign operations of OSO and OPC, with the problem of providing trained administrative personnel for certain overseas positions in the fields of supply, fiscal activities, personnel, and general administration. This problem will be particularly acute as OPC installations, including logistics centers, are established abroad.

2. The only sources of such personnel with adequate experience and training are the covert administrative offices. These offices are already working at maximum capacity, and the very small expansion contemplated for them will meet only their expanded responsibilities as the total operations develop.

3. To meet this situation I have established a training pool in the numbers shown below of individuals to be specially selected and employed on an unvouchered basis to receive practical experience and training in the offices concerned so that they may be utilized either for direct assignment overseas or to replace more experienced individuals taken from the current working forces of those offices for overseas assignments.

Services	—	15
Fiscal	—	15
Personnel	—	10

4. This pool will also assist us in getting over the further buildup and peak load period in connection with expansion of covert activities during the coming year. It will be phased out when the need is no longer apparent for overseas replacement purposes.

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